



**EASTERN CONNECTICUT
ASSOCIATION OF REALTORS®, INC.**
P.O. Box 58, Yantic, CT 06389-0058
Telephone: (860) 892-2595 ♦ Fax: (860) 892-2599



**Policies for the pre-licensing course:
“Principles & Practices” – 60 Hour Class**

As per section 20-314a-4 of the Real Estate Commission Handbook: The real estate Principles & Practices course, shall consist of a minimum of sixty (60) classroom instruction and shall include, but not be limited to the following subject matter: (1) real estate law; (2) brokerage; (3) Connecticut real estate license law and regulations; (4) equal opportunity in housing; (5) real estate valuation; (6) financing; (7) specialized fields of real estate practice; (8) development; (9) land use regulations; (10) taxation; (11) market analysis; (12) the real estate business.

This course meets the minimum requirements as set forth by the State of Connecticut Department of Consumer Protection Real Estate Commission.

Cost Per Course: \$490 per student. This fee includes the “Connecticut Real Estate: Practice & Law, 11th edition”, “Modern Real Estate Practice, 18th edition” and “Study Guide for Modern Real Estate Practice, 18th edition” textbooks, valued at \$52. **In the event you cancel your registration, the textbooks are non-refundable.**

Payment: Please complete the registration form in its entirety. Registrations and payment can be mailed to ECAR at the address listed above or registrations and payment by credit card only can be faxed to the number listed above. Registrations and payments in person can be made by credit card, check, exact cash, money order or cashier’s check.

General Information: Registration forms and payment must be received a minimum of 72 hours in advance of the course commencing. The Association reserves the right to cancel the course if enrollment is not sufficient to cover costs. If a course is cancelled, every attempt will be made to contact the registrants. Refund guidelines are outlined below and also on the registration form. Credit towards future classes will not be allowed. Certificates will be given to those who have completed the minimum of sixty (60) classroom hours, submitted all homework assignments due and have passed the final exam with a minimum of 70% (75% for Broker applicants) at the conclusion of the course. It is the student’s responsibility to clarify any questions with the State of Connecticut relative to moral character, criminal record, etc. as required by State License Law.

Attendance: The course will be held at the Association office, conveniently located at 238 West Town Street, Norwich, CT. **You are allowed two (2) absences from class.** Those who miss more than two (2) classes will need to contact Kathryn O’Leary to discuss their eligibility in the class. Each case will be reviewed on an individual basis and the decision will be made between the instructor (Laura Higgins) and the school. If you miss a class, it is your responsibility to review the missed material and complete the homework for the class missed. **You have four (4) months from the date of registration to complete the course and pass the course exam.**

Course Schedule: To view the current course schedule, please go to: <http://www.easternctrealtors.com/prelicense.html>. ECAR reserves the right to re-schedule classes as required.

Refund Policy:

1. You may terminate this contract at any time.
2. Termination of this contract must come in writing
3. If you terminate this agreement within five (5) days of ECAR receiving this contract, you will receive a refund for the course tuition.
4. The textbooks for the course are non-refundable.
5. ECAR is not obligated to provide any type of refund if you terminate this agreement after commencement of the course.

I _____ have read and agree to, the policies above for the Principles & Practices course.

(Signature of Applicant)

(Date)



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**Registration for the pre-licensing course:
“Principles & Practices” – 60 Hour Class**

1. Application should be completed in ink, either legibly printed or typewritten.
2. Mail completed registration and payment to the address listed above.
3. Tuition for the course is \$490 which includes the cost of the textbooks. This amount can be made payable to ECAR. Credit card payment, money order, personal check, cashier’s check or exact cash (in person) for full payment of tuition and texts (if needed), *must* accompany the registration.

Name: _____ Date: _____
(Last) (First) (MI)

Home Address: _____
(No & Street Name) (City) (State) (Zip)

Weekday Phone: _____ Weeknight Phone: _____

Email: _____ Date you wish To Start: _____

How Did You Learn About the Course: _____ ?
(If newspaper, note which one, and whether by news article or advertisement)

Primary & Other Language Spoken (Optional): _____

The textbooks are: “Connecticut Real Estate: Practice & Law” by Katherine Pancak, 11th edition, “Modern Real Estate Practice, 17th edition” and “Study Guide for Modern Real Estate Practice, 18th edition” by Dearborn Publishing. In the event you cancel your registration, the textbooks are non-refundable.

Payment for: Principles & Practices Course	
<input type="checkbox"/>	Check for \$490.00 payable to ECAR. Check #: _____ Name on Check: _____
<input type="checkbox"/>	Charge my credit card \$490.00. Type of Card*: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Discover
Credit Card Number*:	_____ 3 digit Code*: _____ Expiration Date*: _____
Name on Credit Card*:	_____
Credit Card Billing Address*:	_____ Zip Code*: _____
Signature*	Date
* required	

COURSE CONTRACT AGREEMENT:

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6. You are allowed to miss two (2) classes and have four (4) months from the date of registration to complete the course and pass the course exam.

(Signature of Applicant) (Date) (Signature of ECAR Representative) (Date)